



Meridium - User (BP)

Course #1501

Course Details

Length: 2 days

Prerequisite: None

Benefits: This course is designed to teach the skills necessary to utilize basic Meridium functionality.

Audience: General Users, Implementers, Administrators

Overview

Home Pages and the Catalog

You will learn how to use Catalog directories and Home Pages to organize, store, and share data.

Searches

You will learn how to create Keyword, Simple, and Advanced Searches.

Record Manager

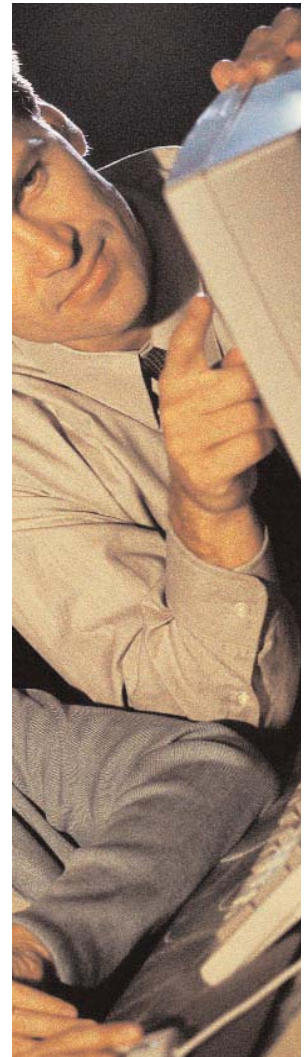
You will learn about Reference Documents, the Bulk Data Form, Configured Explorers, and Master Detail Datasheets.

Queries, Datasets, Reports, and Graphs

You will learn to create ad-hoc Queries and Datasets to manage Assets and Events, and build Reports and Graphs based on the results.

Core Analysis

You will learn how to respond to Conditional Alerts and re-evaluate existing Strategies.





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Day One Training Agenda

Introduction

- Meridium Core Tools and Features
- Utilizing Meridium Client Help

Home Pages

- Using Home Pages
- Adding Home Page Sections
- Group Home Pages

The Catalog

- Catalog Objects
- Navigating and Searching the Catalog
- Using the Send To Feature to Link Objects
- Creating Personal Subfolders

Searches

- Sorting and Grouping Search Results
- Printing Search Results
- Saving a Search
- Building a Keyword or Simple Search
- Building an Advanced Search

Record Manager

- Viewing the Revision History for a Field
- Working with Reference Documents
- Using the Bulk Data Form
- Viewing a Configured Explorer
- Navigating a Master Detail Datasheet

Queries

- Sorting and Grouping Query Results
- Exporting Query Results to a File
- Building a Simple Query
- Adding Query Criteria
- Building a Relationship Query
- Copying a Query Design

Day Two Training Agenda

Queries (continued)

- Working with Query Parameters
- Adding Date Criteria
- Building a Calculated Field
- Building a Summary Query
- Building a Multi-Relationship Query
- Isolating Failures During a Specific Period
- Isolating a Specific Asset
- Adding Hyperlinks to Query Results

Datasets

- Creating a Dataset from Query Results
- Importing a Dataset from an External File

Graphs and Reports

- Running Stored Graphs and Reports
- Building a Graph and Modifying it
- Exporting a Graph to a Bitmap

Core Analysis

- Strategy Evaluation
- Viewing a Query that Generated a Conditional Alert
- Formatting Query Results as a Graph
- Sending a Graph to an E-mail Recipient

Labs

You will utilize the skills you have learned in this course to complete a series of exercises.